

GENERAL TERMS AND CONDITIONS

1. Acceptance Period:

- The event quote is valid for 30 days. Once accepted, the quote is converted to an invoice.
- Adam's AV Service (AAVS) provides equipment, labor, transportation and technical services to the customer for the specified event at the venue.
- If the quote is not accepted within the 30 day period, it becomes void.
- Prices may change after the acceptance period.

2. Estimate:

- The quote is based on customer-provided information.
- Any excess hours or equipment not specified will be charged at standard rates.
- Customer pays for additional services at prevailing rates.

3. Labor Rates:

- Labor rates depend on venue rules and AAVS policies.
- Additional hours are billed at prevailing rates.

4. Service Charges:

• Service charges may apply and are not gratuities for AAVS employees.

5. Administration Fees:

• Administration fees cover general expenses and are not gratuities for AAVS employees.

6. Equipment Rates:

- Rates are per-room, per-day, unless specified differently on the quote or invoice.
- Customer pays for the stipulated period; additional usage incurs prevailing rates.

7. Equipment Handling:

• AAVS handles and retains all rights to equipment; customer incurs charges for violations.

8. Damage & Security:

- Customer reviews equipment before the event.
- Customer is responsible for damaged, lost, or stolen equipment.
- Customer pays for repairs or replacement.

9. Equipment Failure:

- AAVS doesn't guarantee equipment will be error-free.
- AAVS not liable for losses due to inoperable equipment.

10. Payment:

- Initial non-refundable 50% payment secures services.
- Final payment (Balance) is due 7 days before the event.

| • | If event within | 30 days of | booking, full | payment due | at signing. |
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• Late payment incurs \$50/day late fees.

| 11. P a | ayment Methods: | | | |
|---|---|--|--|--|
| | • AAVS accepts checks, cash, and other methods like PayPal, Venmo, CashApp. Preference is | | | |
| | PayPal or CC via PayPal: https://www.adamsavservice.com/payments | | | |
| | Approval needed for payments over \$50,000. | | | |
| 12. Event Cancellation: | | | | |
| | Cancellation charges vary based on 90 day notice period. | | | |
| | Custom materials may incur additional fees upon cancellation. | | | |
| 13. Indemnification: | | | | |
| | Parties indemnify each other for third-party claims. | | | |
| 14. Limitation of Liability: | | | | |
| | Parties not liable for indirect or consequential damages. | | | |
| | Liability limited to event charges. | | | |
| | COI's available upon request: | | | |
| 15. Cooperation in Investigations: | | | | |
| | Parties cooperate in investigating incidents during services. | | | |
| 16. In | tellectual Property: | | | |
| | AAVS can use customer-provided intellectual property for event purposes. | | | |
| 17. N e | o Other Warranty: | | | |
| | Equipment and services provided "as is" with no other warranties. | | | |
| 18. Fo | orce Majeure: | | | |
| | Performance subject to uncontrollable events. | | | |
| | Event may be rescheduled or terminated without cancellation charges. | | | |
| 19. In | ternet/Network Equipment and Services: | | | |
| | Internet connections must be provided by customer, when/if necessary. | | | |
| 20. Virtual/Hybrid Meetings and Services: | | | | |
| | • Internet connections, customer provided gear, custom security clearance or direct access to | | | |
| | content or accounts (administrator access) may be necessary for broadcast or streams for | | | |
| | meetings, presentations or other projects/scenarios. To be worked out on a case by case | | | |
| | basis. | | | |
| 21. Cı | ustomer Material Handling: | | | |
| | AAVS not responsible for handling customer materials unless specified. | | | |
| 22. Governing Law: | | | | |
| | Agreement governed by the laws of the event's state. | | | |
| 23. Miscellaneous: | | | | |
| | Unenforceable provisions don't affect the rest of the agreement. | | | |
| 24. Additional Terms and Conditions: | | | | |
| | Additional terms may be included in updated quotes or invoices. | | | |
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I, the undersigned, have read this document and do fully understand, accept and agree to the terms and conditions set forth herein. Signed Acceptance must be received prior to delivery of equipment to Customer/show site.

(If an invoice or W9 is required for payment, please notify us in advance to avoid any late fees.)

| AAVS: | <u>Client(s)</u> : |
|--|-------------------------|
| Names: Adam Tiegs | |
| Address: 1105 9 th Ave. Suite A | |
| Milton, WA 98354 | |
| Phones: 206-600-3621 office | |
| or 425-652-6690 cell | |
| Emails: adam@adamsavservice.com | |
| Agency Signature | <u>Client Signature</u> |
| X | Х |
| Date: Invoice #: | |
| Referred by: | |